



Parking for Event/Meeting/Conference Attendees

Main Street Parking Lot

- 1) Park your vehicle and remember your space number
- 2) Walk to the parking meter by the entrance to the parking lot or by the exit at the Rotunda (left) side
- 3) Press any key to activate the machine
- 4) Display shows: **“Pay by Space Number. Enter Space Number”**
- 5) Enter your space number and press “OK”
- 6) Display shows: **“Press Number on Keypad to Select Options:
1) All Day Rate 2) TJ’s 3) Lemaire 4) Group ABC” ...**
(The selections will change hourly, depending on what is going on at the hotel)
- 7) Press the number next to your group
(you might have to press **5) more selections...** to find your group)
- 8) The total amount due will be displayed.
Payments can be made in cash or by credit card.
ATT: All cash payments have to be exact! The machine is NOT giving out change!
- 9) The machine will print a receipt
(the receipt does NOT have to be displayed in the car)



↓
J
e
f
f
e
r
s
o
n
S
t
r
e
e
t
↓



→ Franklin Street →

	Executive Parking Lot
	Bus Parking prior arrangements required

LEMAIRE

**The
Jefferson
Hotel**

Valet Circle

Front Desk

TJ's RESTAURANT AND LOUNGE

Rotunda

Ballroom

Church	
Adam Street Parking Lot Overnight Parking	

A
d
a
m
S
t
r
e
e
t



← Main Street ←

Hotel Employee Parking

Main Street Parking Lot
Event Parking

Entrance

